

Reynolds, Mark A

From: Reynolds, Mark A
Sent: Wednesday, January 09, 2013 11:33 AM
To: Reynolds, Mark A
Subject: PICIS update 1/3/2013: Last Chance PA Training

Dear Providers,

PICIS Offline: In preparation for the new authorization process beginning on 1/15/2013, PICIS will be taken offline Sunday at midnight and will remain offline until 9 AM on Tuesday, January 15, 2013. Also, you will not be able to request Exceptional Case Request, Correction Requests, or Rehab for 4 & 5 year olds until PICIS is up and running.

TRAINING: For those of you who were unable to attend one of the webinars, recordings of the webinar are available at <http://www.odmhsas.org/arc.htm>.

Reminder: PA LETTERS: Your customers will start receiving the PA letters again. I would recommend you remind your staff about the PA letters. I suspect you will get calls and questions from your customers, both active and inactive. One thing of note: if the monthly cap the customer receives is a dollar amount, like most outpatient authorizations, the letter will show zero units available. OHCA is working to correct this issue.

GRANDFATHERED PAs: The Grandfathered PA (GPA) report is available for you to view in PICIS. Once in PICIS, please click on "REPORTS," then "AUTHORIZATIONS," and then click on "Grandfathered Prior Authorizations." Once you have the report on the screen, please review the cover page for a description and instructions. This report will show you what authorization level you will receive for active customers. If inaccuracies exist, it is important that they are corrected before 1/14/2013. After that date, you will be required to complete additional paperwork to correct any inaccurate GPAs. We highly recommend you review and correct any problems before Sunday.

BACKDATING: We have received quite a few calls/emails about what can be backdated and what cannot. CDC transaction dates can be backdated. They should be the date the event occurred. For example, if you admitted someone on 1/16/2013, but their treatment plan doesn't start until 1/28/2013, the CDC 23 date should be 1/16/2013 and the authorization start date should be 1/28/2013. Authorizations start dates cannot be backdated, except for requests through 2/17/2013.

A word of caution: If you backdate an authorization for a customer with an open authorization during this first month, you may create authorizations with overlapping authorization dates. For example, lets imagine today is 2/15/2013 and you have missed submitting the PA request in a timely manner. Customer X has a grandfathered PA with dates from 8/1/2012 to 2/28/2013. But, you request a start date for the new authorization to be 1/20/2013. ODMHSAS will submit a record to OHCA to end the old authorization on 1/19/2013. This should be fine as long as NO SERVICES have been billed for the customer after 1/19/2013. If they have, OHCA will not let ODMHSAS end date the grandfather PA, and the provider will be left with two PAs that overlap (which will cause all billing to be denied during that timeframe). If this occurs the provider will be responsible for going in and voiding claims from MMIS (all services after 1/19/2013), then submitting a correction request form to ODMHSAS to move the grandfather PA end date back to 1/19/2013.

Sincerely,

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