

**BOARD OF MENTAL HEALTH AND
SUBSTANCE ABUSE SERVICES**

January 9, 2004

**Regional Training Institute
Oklahoma City, OK**

MINUTES

Board Members Present:

Bill Crowell, M.D.
Dwight Holden, M.D.
Dorothy Logan
Mary Anne McCaffree, M.D.
Larry McCauley, Ed.D.
LaVern Phillips
Mike Smith, Ph.D.
Jack Turner

Others Present:

Terry Cline, Ph.D. – ODMHSAS
Carol Ladd – ODMHSAS
Mary Ann Thornton – ODMH
Janice Hiner – ODMHSAS
Meredith Martin – ODMHSAS
Bill Edwards – Northwest Treatment
Mary Glanville – LIN
Kaye Rote – OMHCC
Durand Crosby – ODMHSAS
Jeff Dismukes – ODMHSAS
Melody Riefer – ODMHSAS
Tonya Salazar – ODMHSAS
Liam Mulvaney – Creoks
Larry Smith – Grand Lake
Charles Danley – Grand Lake
Dusty Compton – New Beginnings
Alfonso Ruelas – LCDA
Cynthia Tobar – LCDA
Jan Peery – YWCA
Melissa Lange – ODMHASA
Rick Pickens – Roadback
John Eckenbery – Phoenix Gate
Don Bowen – ODMHSAS
Ray Tawpeart – CPN Behavioral Health
Ben Brown – ODMHSAS

Peggy Wilson – ODMHSAS
Rand Baker – ODMHSAS
Anthony Thornton - ODMH
Julie Young – ODMHSAS
Jackie Shipp – ODMHSAS
Terri White – ODMHSAS
Marcia Smith – OCADVSA
Linda Winton – ODMHSAS
Jo Johnson – ODMHSAS
Judith Moyas – Lighthouse Counseling
Rene Ryan – TSHA
John Hudgens – ODMHSAS
Norita Stockton – Crisis Control Center
Alex Borowski – FOCUS
Lance Compton – NBMC
Rick McKee – New Beginnings
Robert Wagner – Lighthouse Counseling
Jack Burden – NAMI-OK
Jose Minoj – LCDA
Ron Garner – ODMHSAS
Wanda Welch – Family Crisis Center
Dave Statton – ODMHSAS
Mark Newman – House Staff
Trish Fraizer - OPEA
Peggy Jewell, MD - ODMHSAS

CALL TO ORDER

Dwight Holden, Chair, called the January meeting to order.

APPROVAL OF MINUTES

Mr. Phillips moved to approve the minutes of the November 14, 2003 meeting. Dr. Smith seconded the motion.

ROLL CALL VOTE

Dr. Crowell	Abstain	Dr. Holden	Yes
Dr. McCaffree	Yes	Dr. McCauley	Yes
Mr. Phillips	Yes	Dr. Smith	Yes
Mr. Turner	Yes		

DISCUSSION AND POSSIBLE ACTION REGARDING CRITICAL INCIDENT REPORTS

Meredith Martin had no additional comments to her report.

Dr. Crowell moved to accept the Critical Incident report. Dr. McCauley seconded the motion.

ROLL CALL VOTE

Dr. Crowell	Yes	Dr. Holden	Yes
Dr. McCaffree	Yes	Dr. McCauley	Yes
Mr. Phillips	Yes	Dr. Smith	Yes
Mr. Turner	Yes		

DISCUSSION AND POSSIBLE ACTION REGARDING PROGRAM CERTIFICATION RECOMMENDATIONS

Alcohol and Drug Treatment Programs

A. Conditional Certification

Conditional certification was recommended for Lighthouse Counseling Services, Inc., and Roadback, Inc.

Dr. McCauley moved to approve these facilities for conditional certification. Dr. McCaffree seconded the motion.

ROLL CALL VOTE

Dr. Crowell	Yes	Dr. Holden	Yes
Dr. McCaffree	Yes	Dr. McCauley	Yes
Mr. Phillips	Yes	Dr. Smith	Yes
Mr. Turner	Yes		

B. Certification with Commendation

Certification with commendation was recommended for House of Hope, Inc.

Dr. Smith made a motion to approve certification with commendation for the above referenced program. Mr. Phillips seconded the motion.

ROLL CALL VOTE

Dr. Crowell	Yes	Dr. Holden	Yes
Dr. McCaffree	Yes	Dr. McCauley	Yes
Mr. Phillips	Yes	Dr. Smith	Yes
Mr. Turner	Yes		

Dr. Holden expressed congratulations from the Board for the certification with commendation.

C. Certification

Certification was recommended for Ada Area Chemical Dependency Center, Inc., Citizen Potawatomi Nation Health Complex, Creoks Mental Health Services, Inc., Family Crisis Center, Inc., Mental Health Services of Southern Oklahoma, Inc., Next Step Network, Inc., Phoenix Gate, Inc., Purvell, Inc. dba FOCUS, and Waynoka Mental Health Authority dba Northwest Substance Abuse Treatment Center for Women & Children.

Dr. Smith moved to approve the above referenced programs for certification. Mr. Phillips seconded the motion.

ROLL CALL VOTE

Dr. Crowell	Yes	Dr. Holden	Yes
Dr. McCaffree	Yes	Dr. McCauley	Yes
Mr. Phillips	Yes	Dr. Smith	Yes
Mr. Turner	Yes		

Domestic Violence/Sexual Assault Programs

A. Temporary Certification

Temporary certification was recommended for Crisis Control Center, Inc., Atoka, and Family Crisis Center, Inc., Coalgate.

Mr. Phillips made a motion to approve temporary certification for the above referenced programs. Dr. McCaffree seconded the motion.

ROLLCALL VOTE

Dr. Crowell	Yes	Dr. Holden	Yes
Dr. McCaffree	Yes	Dr. McCauley	Yes
Mr. Phillips	Yes	Dr. Smith	Yes
Mr. Turner	Yes		

B. Conditional Certification

Conditional certification was recommended for Latino Community Development Agency, Inc. Proyecto Cambio: IPV/SV Program.

Dr. McCauley moved to approve conditional certification for the above referenced program. Dr. McCaffree seconded the motion.

ROLL CALL VOTE

Dr. Crowell	Yes	Dr. Holden	Yes
Dr. McCaffree	Yes	Dr. McCauley	Yes
Mr. Phillips	Yes	Dr. Smith	Yes
Mr. Turner	Yes		

C. Certification with Commendation

Certification with commendation was recommended for Southeastern Oklahoma Services for Family Violence Intervention, Inc.

Mr. Phillips moved to approve certification with commendation for the above referenced program. Dr. McCauley seconded the motion.

ROLL CALL VOTE

Dr. Crowell	Abstain	Dr. Holden	Yes
Dr. McCaffree	Yes	Dr. McCauley	Yes
Mr. Phillips	Yes	Dr. Smith	Yes
Mr. Turner	Yes		

Congratulations were extended to this program from the Board members.

Ms. Logan arrived at 9:10 a.m. Her name will now appear in the roll call voting.

D. Certification

Certification was recommended for YWCA of Oklahoma City, Inc.

Dr. McCauley moved to approve certification for this program. Dr. McCaffree seconded the motion.

ROLL CALL VOTE

Dr. Crowell	Yes	Dr. Holden	Yes
Ms. Logan	Yes	Dr. McCaffree	Yes

Dr. McCauley	Yes	Mr. Phillips	Yes
Dr. Smith	Yes	Mr. Turner	Yes

Community Mental Health Centers

A. Conditional Certification

Conditional certification was recommended for Grand Lake Mental Health Center, Inc.

Dr. Smith moved to approve conditional certification for this program. Dr. McCauley seconded the motion.

ROLL CALL VOTE

Dr. Crowell	Yes	Dr. Holden	Yes
Ms. Logan	Yes	Dr. McCaffree	Yes
Dr. McCauley	Yes	Mr. Phillips	Yes
Dr. Smith	Yes	Mr. Turner	Yes

B. Certification

Certification was recommended for Creoks Mental Health Services, Inc.

Dr. McCauley moved to approve certification for this program. Ms. Logan seconded the motion.

ROLL CALL VOTE

Dr. Crowell	Yes	Dr. Holden	Yes
Ms. Logan	Yes	Dr. McCaffree	Yes
Dr. McCauley	Yes	Mr. Phillips	Yes
Dr. Smith	Yes	Mr. Turner	Yes

Community Residential Mental Health Programs

A. Temporary Certification

Temporary certification was recommended for Royal Residential Living Center, Inc. (Enhanced Residential Care).

Mr. Phillips moved to approve temporary certification for this program. Dr. McCaffree seconded the motion.

ROLL CALL VOTE

Dr. Crowell	Yes	Dr. Holden	Yes
Ms. Logan	Yes	Dr. McCaffree	Yes
Dr. McCauley	Yes	Mr. Phillips	Yes
Dr. Smith	Yes	Mr. Turner	Yes

B. Conditional Certification

Conditional certification was recommended for G.W. Shusky, Inc. dba Cleta's Cottage.

Ms. Logan moved to approve conditional certification for this program. Dr. Smith seconded the motion.

ROLL CALL VOTE

Dr. Crowell	Yes	Dr. Holden	Yes
Ms. Logan	Yes	Dr. McCaffree	Yes
Dr. McCauley	Yes	Mr. Phillips	Yes
Dr. Smith	Yes	Mr. Turner	Yes

C. Certification

Certification was recommended for Spears Management Co., Inc. dba Boley Residential Care Home #I and Spears Management Co., Inc. dba Boley Residential Care Home #II.

Dr. McCauley moved to approve certification for these programs. Dr. McCaffree seconded the motion.

ROLL CALL VOTE

Dr. Crowell	Yes	Dr. Holden	Yes
Ms. Logan	Yes	Dr. McCaffree	Yes
Dr. McCauley	Yes	Mr. Phillips	Yes
Dr. Smith	Yes	Mr. Turner	Yes

Dr. McCauley complimented the Provider Certification staff on their delivering technical support to providers resulting in higher scoring in the certification process.

DISCUSSION AND POSSIBLE ACTION REGARDING ODMHSAS ADMINISTRATIVE RULES

Linda Winton explained the administrative rules revision process. If adopted, these rules will be effective July 1, 2004. Ms. Winton introduced John Hudgens for explanation and questions pertaining to the mental health services rules.

Chapter 16 – Standards and Criteria for Residential Care Facilities

Suggested changes included minimal additions to definitions, clarify intent and provide specificity recommended by Provider Certification, most standards in Subchapter 15. Residential Rights revoked and will be incorporated in Chapter 15. Consumer Rights and updated admission criteria for Enhanced RCFs to reflect current needs.

Dr. Smith moved to accept the changes in Chapter 16. Dr. McCaffree seconded the motion.

ROLL CALL VOTE

Dr. Crowell	Yes	Dr. Holden	Yes
Ms. Logan	Yes	Dr. McCaffree	Yes
Dr. McCauley	Yes	Mr. Phillips	Yes
Dr. Smith	Yes	Mr. Turner	Yes

Chapter 17 – Standards and Criteria for Community Mental Health Centers

Suggested changes included minimal updates to definitions, Part 15. Adult Day Programs revised to “Adult Recovery and Rehabilitation Programs”, changes in Part 15 focus on recovery and provide CMHCs the choice to offer a General Psychiatric Psychosocial Rehabilitation (PSR) model and/or a Clubhouse mode. Clubhouses must be certified by the International Center for Clubhouse Development (ICCD). Implementation will require technical assistance from Community Based Services staff. Part 11. Community Living Programs revised to focus on two primary types of programs: Transitional Housing and Permanent Supported Housing. Most standards in Subchapter 11. Consumer Rights were revoked and will be incorporated in Chapter 15. Consumer Rights.

Ms. Logan moved to approve the suggested changes for Chapter 17. Dr. McCaffree seconded the motion.

ROLL CALL VOTE

Dr. Crowell	Yes	Dr. Holden	Yes
Ms. Logan	Yes	Dr. McCaffree	Yes
Dr. McCauley	Yes	Mr. Phillips	Yes
Dr. Smith	Yes	Mr. Turner	Yes

Chapter 23 – Standards and Criteria for Community-Based Structured Crisis Centers

Suggested changes included minimal updates to definitions, most standards in Subchapter 9. Residential Rights were revoked and will be incorporated in Chapter 15. Consumer Rights, and one additional standard was added to require tracking of medication error rates as a component of the performance improvement program.

Mr. Phillips moved to approve the changes to Chapter 23. Ms. Logan seconded the motion.

ROLL CALL VOTE

Dr. Crowell	Yes	Dr. Holden	Yes
Ms. Logan	Yes	Dr. McCaffree	Yes
Dr. McCauley	Yes	Mr. Phillips	Yes
Dr. Smith	Yes	Mr. Turner	Yes

Chapter 30 – Clinical Care

Suggested changes included standards on Mechanical Restraints added for consistency with the CMHC chapter and to assure compliance with JCAHO and CMS requirements, and standards on Consumer Rights and Consumer Grievances were added for cross-reference to Chapter 15. Consumer Rights.

Dr. Smith moved to approve the changes in Chapter 30. Dr. McCaffree seconded the motion.

ROLL CALL VOTE

Dr. Crowell	Yes	Dr. Holden	Yes
Ms. Logan	Yes	Dr. McCaffree	Yes
Dr. McCauley	Yes	Mr. Phillips	Yes
Dr. Smith	Yes	Mr. Turner	Yes

Chapter 50 – Certified Behavioral Health Case Managers

Suggested changes included incorporating standards as permanent rules which were previously adopted as emergency rules.

Dr. Crowell moved to accept the changes for Chapter 50. He added he would like to see more mandatory ethics/boundaries trainings. Dr. McCaffree seconded the motion to accept the proposed changes to Chapter 50.

ROLL CALL VOTE

Dr. Crowell	Yes	Dr. Holden	Yes
Ms. Logan	Yes	Dr. McCaffree	Yes
Dr. McCauley	Yes	Mr. Phillips	Yes
Dr. Smith	Yes	Mr. Turner	Yes

Chapter 55 – Standards and Criteria for Programs of Assertive Community Treatment

Suggested changes included incorporating these standards as permanent rules. They were previously promulgated as emergency rules. The rules have been updated to reflect current PACT practices and incorporate recommendations from PACT programs. By their own rules, the OHCA will require providers to be certified by ODMHSAS in accordance with this Chapter in order to qualify for PACT Medicaid reimbursement.

Dr. Smith moved to accept the changes to Chapter 55. Dr. Crowell seconded the motion.

ROLL CALL VOTE

Dr. Crowell	Yes	Dr. Holden	Yes
Ms. Logan	Yes	Dr. McCaffree	Yes
Dr. McCauley	Yes	Mr. Phillips	Yes
Dr. Smith	Yes	Mr. Turner	Yes

DISCUSSION AND POSSIBLE ACTION REGARDING THE OFFICE OF CONSUMER ADVOCACY REPORT

Tonya Salazar had no additional comments to her consumer advocacy report. Dr. McCauley moved to accept the Advocate General's report. Dr. McCaffree seconded the motion.

ROLL CALL VOTE

Dr. Crowell	Yes	Dr. Holden	Yes
Ms. Logan	Yes	Dr. McCaffree	Yes
Dr. McCauley	Yes	Mr. Phillips	Yes
Dr. Smith	Yes	Mr. Turner	Yes

DISCUSSION AND POSSIBLE ACTION REGARDING REPORT FROM COMMISSIONER

Dr. Cline is pleased to announce that Durand Crosby has accepted the position of General Counsel for the Department.

Dr. Cline visited Jimmie Davis with the New Beginnings program in Tulsa. She is organizing the third annual Day At The Capitol to be held on March 2, 2004. This group started with one hundred consumers the first year and is estimated to be approximately eight hundred consumers this year. Dr. Cline encouraged attendance.

Dr. Cline met with Dr. Mike Crutcher, Commissioner of the Department of Health, and Mike Fogarty, Director of the Health Care Authority, for continued collaborative efforts between agencies discussing health issues for the state.

During the next Board meeting, Dr. Cline will provide a more in-depth presentation on the Comprehensive Children's Center in McAlester.

Dr. Cline has participated in several of the Central Oklahoma Turning Point meetings. These initiatives are sponsored through the Department of Health, the Robert Wood Johnson grant, and are grass roots, community-oriented, problem-solving meetings focused on health. The Department's issues are present at some of these meetings. We, as a Department, need to think strategically to make certain domestic violence, substance abuse and mental health issues are part of those discussions around health in communities. It is a great forum and well supported. Dr. Cline strongly encouraged participation in the Turning Point initiative.

The Legislative process officially begins February 2nd. There have been several meetings with the Senate and House Appropriations Subcommittees and the Office of State Finance with beginning conversations regarding the budget. The budget situation this year continues to be difficult.

There were sixteen people from Oklahoma attending the National Children's Policy Academy, sponsored through SAMHSA in conjunction with Georgetown. There is an incredible opportunity to reshape children's behavioral health care across the state. Jackie Shipp will give a detailed summary in her presentation.

Dr. Crowell moved to accept the Commissioner's report. Dr. McCaffree seconded the motion.

ROLL CALL VOTE

Dr. Crowell	Yes	Dr. Holden	Yes
Ms. Logan	Yes	Dr. McCaffree	Yes
Dr. McCauley	Yes	Mr. Phillips	Yes
Dr. Smith	Out	Mr. Turner	Yes

Dr. Smith stepped out of the room and was not available for the roll call vote.

DISCUSSION AND POSSIBLE ACTION REGARDING REPORT FROM CHIEF OPERATING OFFICER

Dave Statton reported MAXIMUS is a consultant organization obtained by the State to review many issues throughout state agencies. The Department has visited the MAXIMUS people to address the increase of Medicaid administrative funding.

The Department provided a statewide cultural adiversity training in December with approximately 250 participants, which was outstanding.

There have been tribulations in the recruiting and retention of physicians. Adjustments have been made in the salary schedules for physicians bringing the salaries into market range which should remedy the problem.

There was a glitch in the Treasurer’s computer system switching to the new calendar year and there are approximately 1200 employees that receive their pay via direct deposit. These employees will be paid on Monday, January 12th versus Friday, January 9th.

Ben Brown announced that Multi Dimensional Family Therapy (MDFT) is a research-based, adolescent, family-focused, out-patient, substance abuse treatment program. Several local adolescent providers were asked to evaluate this program. The recommendation was overwhelming to implement this program in Oklahoma. Contracts are being prepared and training is being implemented for this new program. This best-practices adolescent treatment will be available soon in Oklahoma City, Tulsa and Lawton. Dr. Crowell moved to accept the Chief Operating Officer’s report. Dr. McCaffree seconded the motion.

ROLL CALL VOTE

Dr. Crowell	Yes	Dr. Holden	Yes
Ms. Logan	Yes	Dr. McCaffree	Yes
Dr. McCauley	Yes	Mr. Phillips	Yes
Dr. Smith	Yes	Mr. Turner	Yes

DISCUSSION AND POSSIBLE ACTION REGARDING MONTHLY FINANCE REPORT

Ron Garner discussed implementation of the People Soft System. The entire state is undergoing the transition to the new system with many difficulties. The Department is one

of the more fortunate agencies because this system is similar to ORACLE which has been in use here for some time. The finance department has two staff that are proficient in ORACLE and have been very helpful. Mr. Garner is proud of his staff for the efforts and achievements that have been made with the new system and the backlogs that have occurred. Checks are now being processed for payment to the providers. The purchasing side of the system has been a struggle too. The purchasing department is working diligently to overcome problems. The current state system had reached its maximum capacity. The new system features many new capabilities and room for growth. The financial report was finally produced and the numbers look good. Mr. Garner introduced and complimented Leo Fortelney for his hard work and coordination efforts for a smooth transition.

Dr. Crowell questioned the reimbursement for CARF certified providers, and at this time there has been no Medicaid match paid. Dr. Cline announced that Central Oklahoma Community Mental Health Center and the Norman Adolescent Center recently received their CARF accreditation. Mr. Brown added the Oklahoma Health Care Authority is compiling emergency rules that will provide reimbursement for substance abuse services not previously a part of their system.

Dr. Crowell moved to accept the finance report. Mr. Phillips seconded the motion.

ROLL CALL VOTE

Dr. Crowell	Yes	Dr. Holden	Yes
Ms. Logan	Yes	Dr. McCaffree	Yes
Dr. McCauley	Yes	Mr. Phillips	Yes
Dr. Smith	Yes	Mr. Turner	Yes

DISCUSSION AND POSSIBLE ACTION REGARDING PERSONNEL ISSUES

Dr. Cline recommended the appointment of Steven DeLia, M.D. as a part-time staff psychiatrist and Fatema Haque, M.D. as a full-time staff psychiatrist at the Tulsa Center for Behavioral Health.

Dr. McCauley moved to accept these appointments. Dr. Smith seconded the motion.

ROLL CALL VOTE

Dr. Crowell	Yes	Dr. Holden	Yes
Ms. Logan	Yes	Dr. McCaffree	Yes
Dr. McCauley	Yes	Mr. Phillips	Yes
Dr. Smith	Yes	Mr. Turner	Yes

REPORT FROM PERFORMANCE IMPROVEMENT COMMITTEE

In Ms. Eubanks absence, Dr. Crowell reported that Rand Baker presented a Logic Model for mental health services which included primary and secondary indicators for the progression of mental illness in the state, best practices interventions, program capacity

and addressing the role of aftercare. The purpose of the PI Committee is to improve the quality of care, tracking and documenting using selected indicators. Jan Savage is implementing the PI plan at treatment facilities and coordinating with requirements of Joint Commission. It has been very difficult to obtain indicators for Domestic Violence due to confidentiality issues but this process continues.

REPORT FROM THE FINANCE COMMITTEE

Mr. Phillips noted the Committee had discussed the new People Soft System, which Mr. Garner had explained and he had no additional comments.

REPORT FROM THE LEGISLATIVE TASK FORCE

Mr. Phillips reported Terri White explained the legislative process and the Board role. A copy of the meeting notes will be mailed to each Board member. Mr. Phillips complimented the leadership of the Department for an outstanding job.

PRESENTATION: MENTAL HEALTH SERVICES

Rand Baker explained the Department's primary objective is to create a system of excellence in mental health for the state. Over the past year the Department has worked with consumers, staff, families and providers to implement new initiatives. The two guiding priorities were to establish standardized expectations for core services and to promote evidenced-based practices. In 2004 there are two overriding priorities, children's mental health services and recovery focused services. An Office of Consumer Affairs has been established, directed by Melody Riefer. She is directly available to assist consumers and family members who are having difficulty accessing services. Ms. Riefer is also an integral part of the mental health leadership team, working on policy, monitoring and program development. At a future meeting Ms. Riefer will give a presentation regarding recovery services.

Today the focus is on children's mental health. A statewide summit was held to pull together parents, providers from education, social services, public services, as well as national experts to develop a shared vision for parents and service providers. A national spokesperson at the summit stated Rhode Island, Vermont and Maine are farthest along in terms of children's mental health. He then shared that because of the leadership and the care that is being taken to do it the correct way, that Oklahoma could be the first state to achieve children's mental health reform. Mr. Baker gave an overview of the funding available for children's services. He introduced Jackie Shipp, who heads up the children's health initiative to give a presentation.

Jackie Shipp reported the Department is partnering with other child-serving agencies to create a unified, integrated System of Care for children, youth and their families. The goal of this group is that children and youth with emotional disturbance will have easy access to all the services and supports necessary to remain in their own homes, safely and successfully with hope for the future. All out-of-home placement will be reduced to a

minimum and used only as a last resort. Oklahoma's delegation was one of six accepted to attend the fourth annual Policy Academy on Developing Systems of Care for Children with Mental Health Needs and their Families sponsored through SAMSHA and Georgetown University. Oklahoma was given high praise upon arrival at the Policy Academy, Ellen Kagen, of Communities Can, announced that Oklahoma had the most delegates, the most family representation, and delegates holding highest office, of any delegation in the history of the Policy Academy. Ms. Shipp mentioned that each delegation was to have a motto when they arrived at the Policy Academy. This group was creative using the music to "Oklahoma" with applicable wording and sang their motto. A System of Care is a comprehensive spectrum of mental health and other support services organized into a coordinated network to meet the multiple and changing needs of children and adolescents with serious emotional disturbance and their families. A family team is formed, a care plan is created based on needs and strengths of the child and family and a full array of services and supports are accessible. The Department's role is to lead in developing a comprehensive array of services and supports, plan and implement an ongoing training program integrated between systems, which will incorporate effective and evidence based practices, partner with OHCA to insure that positive outcomes occur, utilize the wealth of Federal Technical Assistance, utilize Federal Funding, seek additional funding, and finally to provide leadership and expectation for Community Mental Health Centers to increase and improve services to children. Oklahoma's data is promising, children tracked in 2003 spent more time at home, reduced number of contact with law enforcement, reduced unexcused absences and days of suspension. The System of Care is a more efficient, effective way of serving children.

The Board praised Ms. Shipp's presentation and Dr. Cline thanked her for her incredible leadership at the Policy Academy.

NEW BUSINESS

No new business was discussed. The next Board meeting is scheduled for March 9, 2004 at the Regional Training Institute, 6500 N. Kelley, Oklahoma City, OK.

ADJOURNMENT

Dr. Crowell moved to adjourn the January meeting. Dr. McCaffree seconded the motion.

ROLL CALL VOTE

Dr. Crowell	Yes	Dr. Holden	Yes
Ms. Logan	Yes	Dr. McCaffree	Yes
Dr. McCauley	Yes	Mr. Phillips	Yes
Dr. Smith	Yes	Mr. Turner	Yes

Dwight Holden, M.D., Chair

Beverly Eubanks

Sue Buck

Bill Crowell, M.D.

Dorothy Logan

Mary Anne McCaffree, M.D.

Larry McCauley, Ed.D.

LaVern Phillips

Rose Mary Shaw, LCSW

Michael Smith, Ph.D.

Jack Turner

PW 1-22-04